Exam Code: C_TFG61_2405

Exam Name: SAP Certified Associate - Administrator - SAP Fieldglass Services Procurement

QUESTION 1
What is the minimum number of Shifts required when creating a Rate Schedule?

A. 1
B. 0
C. 2
D. 3

Correct Answer: C
Section:

QUESTION 2
Which supplier profile detail will allow the buyer to transact with the supplier for contingent workers?

A. Direct
B. Profile worker
C. Temp
D. Services

Correct Answer: B
Section:

QUESTION 3
What are examples of the Feature Access you can set on a User's Profile? Note: There are 3 correct answers to this question.

A. Manage Personally Identifiable Information
B. This User can act as Program Manager
C. Manage User Roles
D. Use PMO Dashboard
E. This User can act as Coordinator/Distributor for Contingent Workflow

Correct Answer: B, D, E
Section:

QUESTION 4
Which of the following are elements of filter sets? Note: There are 3 correct answers to this question.

A. You can select a filter set or use the default one created for the report in question.
B. Filter sets are created by selecting 'Save As' after the desired filters are in place
C. Filter sets are always selected after running a report and cannot be locked or restricted.
D. The Filter Logic section displays the report output, font name, and font size used in the report.
E. Filter sets can be saved for easy access and used again at a later time

Correct Answer: B, C, E
Section:

QUESTION 5
How does an SOW bid approval process differ from the SOW approval process? Note: There are 3 correct answers to this question.

A. When an SOW Bid approval is required, those steps take place first before the SOW Module is engaged.
B. The remainder of the workflow after SOW Bids contains a classification, a supplier, and an SOW template.
C. The first steps for creating an SOW Bid are choosing the Classification and the Template, but the option to choose a supplier is not available.
D. The details of the SOW Bid will generate Details, Clauses, Characteristics, and SOW Workers.
E. After the SOW Bid has been populated and approved, it gets sent to multiple suppliers.

Correct Answer: B, C, E
Section:

QUESTION 6
Which of the following do approvers look for prior to approving a Time Sheet?Note: There are 2 correct answers to this question.

A. Accurately allocated time worked to Rate Categories such as standard time and overtime
B. Correctly allocated time worked across appropriate Task Codes
C. Presence of receipts, based on internal policies
D. Appropriate Expense Codes

Correct Answer: A, B
Section:

QUESTION 7
By default, the maximum number of Reports that can be scheduled at one time is 25. How can the maximum number be increased?

A. By contacting the SAP Fieldglass Support team
B. Using a Configuration Upload connector
C. Accessing the Configuration Manager Dashboard
D. Making changes to the Company Details section in the Administrator Menu

Correct Answer: A
Section:

QUESTION 8
What are Advisor Reports used for?

A. To educate Users on the Reporting module and functionality
B. To support Users through the hiring process
C. To guide Users to make good business decisions and take appropriate actions
D. To assist in the process of creating new Reports

Correct Answer: C
Section:

QUESTION 9
What SOW workflow would provide them with the highest volume of control?

A. Worker-defined

B. Supplier-defined

C. Buyer-defined

D. Buyer and Supplier defined

Correct Answer: C
Section:

QUESTION 10
Which of the following applies to tracking Workers on an SOW?

A. SOW Workers are required for time and expense purposes.

B. Only buyer companies that use the contingent workflow can add Workers to their SOW.

C. Only buyer companies that use the SOW Bid functionality can add Workers to their SOWS.

D. SOW Workers are optional when buyers utilize SOWS.

Correct Answer: A
Section:

QUESTION 11
Which of the following elements apply to Invoice Adjustments? Note: There are 2 correct answers to this question.

A. An Invoice Adjustment must always be a taxable item.

B. Invoice Adjustments are not selectable by Suppliers.

C. Invoice Adjustments can be grouped together via Invoice Adjustment Groups.

D. Invoice Adjustments can be either a credit or a debit item to be added to an Invoice.

E. A company's workers have set schedules of 8 hours a day and 40 hours a week. The Worker will need to be paid overtime for any hours worked over 40 in a week.

Correct Answer: A, D
Section:

QUESTION 12
How does the Discount method affect the MSP Fee?

A. The Fee is added to the Buyer Bill Rate

B. The Fee is subtracted from the Buyer Bill Rate

C. The Fee is subtracted from the Pay Rate

D. The Fee is subtracted from the Supplier Bill Rate

Correct Answer: A
Section:

QUESTION 13
What are SOW Types used for? Note: There are 2 correct answers to this question.

A. They help streamline the SOW creation process keeping selectable attributes to a minimum.
B. They define the specifics of a project, such as costs, timelines, and milestones.
C. They define the settings, rules, and characteristics for individual purchasing categories.
D. They summarize the legal terms for standard regulatory polices and other contractual conditions.

Correct Answer: A, C
Section:

QUESTION 14
What is the best way to uniquely distinguish between integrations triggered in SAP Fieldglass?

A. Initiator
B. Transaction ID
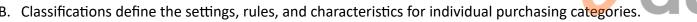C. Server Status
D. Client Message

Correct Answer: B
Section:

QUESTION 15
How are Classifications used on SOWs in SAP Fieldglass?

A. They are used to define the specifics of a project, such as costs, timelines, and milestones.
B. Classifications define the settings, rules, and characteristics for individual purchasing categories.
C. They determine the default values and information that automatically populate when an SOW is created.
D. They are used to organize SOW Templates and the Suppliers that provide services.

Correct Answer: B
Section:

QUESTION 16
What data object ensures that invoices coming out of SAP Fieldglass include the appropriate tax and location information?

A. MSP Fees
B. Invoice Tax Information
C. Rate Components
D. Advisors

Correct Answer: B
Section:

QUESTION 17
By default, what is the maximum number of reports that can be scheduled at one time?

A. 25
B. 75

C. 100

D. 50

Correct Answer: C
Section:

QUESTION 18
Which configuration is used when Worker rates are dependent on the type of Worker selected for a position?

A. Job Question

B. Worker Pay Type

C. Qualification

D. Asset Type

Correct Answer: B
Section:

QUESTION 19
Where in the Configuration section of the Admin menu would a user navigate to create a report header and/or footer?

A. Label Set

B. Custom Field

C. Custom Text

D. Contextual Help

Correct Answer: B
Section:

QUESTION 20
Which admin object is used to capture data in a supplier qualification?

A. XSL Templates

B. Advisors

C. Invoice Tax Information

D. Master Data

Correct Answer: D
Section:

QUESTION 21
Which of the following elements apply to Invoice Adjustments? Note: There are 2 correct answers to this question.

A. Invoice Adjustments can be either a credit or a debit item to be added to an invoice

B. Invoice Adjustments can be either a credit or a debit item to be added to an invoice

C. An invoice Adjustment must always be a taxable item

D. Invoice Adjustments are not selectable by Suppliers

Correct Answer: A, C
Section:

QUESTION 22
Which best describes SOW Workers and the use of activity (onboarding/offboarding) items?

A. They do not apply to the SOW Worker module.
B. They can be completed by buyer or worker users.
C. They can only be completed by buyer users.
D. They are mandatory in the SOW Worker module.

Correct Answer: C
Section:

QUESTION 23
Which rate structure can be used to address pay rate-based contingent labor?

A. Rate Groups
B. Rate Components
C. Rate Schedules
D. Rate Grids

Correct Answer: C
Section:

QUESTION 24
How many template types are available for each language within the Messaging Template section?

A. 1
B. 9
C. 18
D. 8

Correct Answer: A
Section:

QUESTION 25
When creating a Statement of Work (SOW), what is the first selection you must make?

A. Business Unit
B. Supplier
C. Classification
D. SOW Template

Correct Answer: C
Section:

QUESTION 26
Which configuration allows for similar questions to be grouped and easily shared among job posting templates?

A. Qualification
B. Job Question Checklist
C. Asset Type
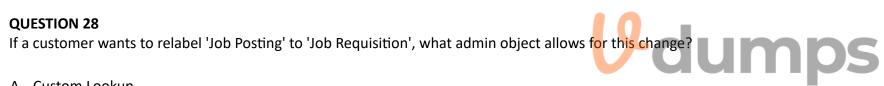D. Activity Checklist

Correct Answer: B
Section:

QUESTION 27
Why would you use supervisor role functionality?

A. To use as a system role included in an approval group
B. To set up an individual user's supervisor shown in the org chart
C. To determine the escalation path for escalation thresholds
D. To be able to maintain users and permissions

Correct Answer: A
Section:

QUESTION 28
If a customer wants to relabel 'Job Posting' to 'Job Requisition', what admin object allows for this change?

A. Custom Lookup
B. Custom Field
C. Classification
D. Custom Text

Correct Answer: D
Section:

QUESTION 29
Which configuration is used to group together authorized users and notify when particular work items are submitted for review or approval?

A. Activity Item
B. Approval Group
C. Activity Checklist
D. Decision Form

Correct Answer: B
Section:

QUESTION 30
When creating your SOW Templates, which elements are required to be pre-configured (if used)?

A. Classifications, SOW Type, and Clauses

B. Characteristics, SOW Type Label Set, and SOW Type

C. Classifications, Clauses, and SOW Type

D. Classifications, SOW Type Label Set, and SOW Type

Correct Answer: D
Section:

QUESTION 31
What is a company's SAP Fieldglass password policy?

A. A section that allows companies to define their own rules for how users must create passwords for accessing SAP Fieldglass

B. The important decision whether they require a password or single sign-on for their users to access SAP Fieldglass

C. A security awareness course that must be completed by a representative from every buyer company

D. A set of strict restrictions determined by SAP Fieldglass that applies to all buyer users globally

Correct Answer: D
Section:

QUESTION 32
Why would you use Statement of Work (SOW) Templates? Note: There are 3 correct answers to this question.

A. To allow you to set up Company Configuration that is not editable

B. To standardize SOWs across the organization

C. To allow you to customize what appears on a Contingent document

D. To simplify the SOW create process with default values and pre-populated information

E. To include various Characteristics to be managed as part of a project

Correct Answer: B, C, D
Section:

QUESTION 33
What is an approval group?

A. Groups of authorized approvers who are notified when particular work items are submitted

B. Time parameters that dictate when certain workflow activities must occur

C. Collections of dashboards and graphs used as business reporting tools to assist in corporate decision-making

D. Collections of activity items necessary to initiate and complete particular workflows

Correct Answer: A
Section:

QUESTION 34
Which library will an Administrator user maintain to create the contractual language or agreements for use within Statements of Work (SOWs)?

A. Schedule Library

B. Event Library

C. Question Library

D. Clause Library

Correct Answer: D
Section:

QUESTION 35
Which of the following are characteristics of report folders? Note: There are 2 correct answers to this question

A. There is a minimum number of report folders required in SAP Fieldglass

B. Report folders are used to group together similar reports

C. Report folders are associated to user roles, which define specific user permissions

D. Any user can view a report after it is associated to a report folder

Correct Answer: B, C
Section:

QUESTION 36
Which admin object is used to create lists of data to be chosen from a dropdown menu?

A. Job Posting Templates

B. List View

C. Master Data

D. Pick Lists

Correct Answer: D
Section:

QUESTION 37
When reviewing details for an upload or download in the Integration Audit Trail, what is the unique identifier called?

A. Server Status

B. Transaction ID

C. Client Message

D. Initiator

Correct Answer: B
Section:

QUESTION 38
What aspect of a custom lookup defines the outcome of each row of data?

A. The Key

B. The Value

C. The Delimiter

D. The Segments

Correct Answer: D
Section:

QUESTION 39
You are listed as the Primary Contact Person for your supplier. What will you initially receive in order to service a buyer in SAP Fieldglass?

A. Time sheets
B. Registration invitation
C. Password reset requests
D. Expense sheets

Correct Answer: B
Section:

QUESTION 40
Which of the following functions can be performed using a System Broadcast? Note: There are 3 correct answers to this question.

A. A System Broadcast can be retracted.
B. A System Broadcast can be scheduled for a specific date and time.
C. A System Broadcast can be targeted to specific user groups.
D. A System Broadcast can only be sent to users when the SAP Fieldglass agent runs overnight.
E. A System Broadcast can be sent to a user via email and their home page if configured to do so.

Correct Answer: C, D, E
Section:

QUESTION 41
What is a Statement of Work (SOW) clause?

A. Deliverables required during a project but not directly tied to payment or invoices
B. Legal terms and conditions that outline contractual language between the buyer and supplier
C. Payments to be made upon completion of specific milestones or delivery of certain work products
D. Structured payments to be made on a regular or recurring basis

Correct Answer: B
Section:

QUESTION 42
A company's workers have set schedules of 8 hours a day and 40 hours a week. The worker will need to be paid overtime for any hours worked over 40 in a week. What configuration could automatically allocate any hours over 40 hours worked into an overtime rate on their time sheet?

A. Rate Change Matrix
B. Rate Schedule
C. Rate Component
D. Rate Grid

Correct Answer: B

Section:

QUESTION 43
What is the purpose of the System Variables section in the Admin menu?

A. To set up other systems that can send information to SAP Fieldglass.
B. To modify fields included in messages and the Summary tabs within the User Interface.
C. To enable or disable data values for use on documents in the application.
D. To vary when integrations are triggered to other systems

Correct Answer: B
Section:

QUESTION 44
Which feature allows you to manually execute any download connector that is enabled for your company and configured to run via the user interface?
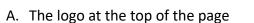
A. Integration Audit Trail
B. Download Draft/Rejected Time Sheets
C. Download Data
D. Upload Data

Correct Answer: C
Section:

QUESTION 45
What is changed in a tenant of SAP Fieldglass when a custom XSL Template is loaded?

A. The logo at the top of the page
B. The specified module's PDF output
C. The logo at the top of the page
D. The invoice download connector

Correct Answer: B
Section: