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**Exam Code: C\_ACT\_2403**

**Exam Name: SAP Certified Associate - Project Manager - SAP Activate**



## Exam A

### QUESTION 1

Which SAP products relate to the scenarios included in the SAP Activate roadmap for the Intelligent Enterprise? Note: There are 3 correct answers to this question.

- A. SAP Fieldglass
- B. SAP Integrated Business Planning for Supply Chain
- C. SAP S/4HANA Cloud
- D. SAP Concur
- E. SAP Sales Cloud

**Correct Answer: A, C, D**

**Section:**

**Explanation:**

SAP Activate's roadmap for the Intelligent Enterprise includes solutions like SAP Fieldglass for workforce management, SAP S/4HANA Cloud as the digital core, and SAP Concur for travel and expense management. These products align with the Intelligent Enterprise strategy to support end-to-end business processes.

### QUESTION 2

Which steps should you perform while preparing for a fit-to-standard analysis in an SAP Data Warehouse Cloud project? Note: There are 2 correct answers to this question.

- A. Review SAP S/4HANA Cloud best practices availability for your country.
- B. Review Cutover Plan accelerator in the Data Management workstream.
- C. Review all the necessary Implementation Design Principles (IDPs).
- D. Review all the necessary leading practice process diagrams.

**Correct Answer: C, D**

**Section:**

**Explanation:**

For a fit-to-standard analysis in SAP Data Warehouse Cloud, reviewing the necessary Implementation Design Principles (IDPs) and leading practice process diagrams ensures that the design aligns with best practices and project objectives.

### QUESTION 3

What does the Side-by-Side extensibility option mean?

- A. SAP S/4HANA extensions are context-aware and focused on tight integration.
- B. There are two SAP S/4HANA instances: one for standard code and another for custom developments.
- C. Extend SAP S/4HANA using APIs published on SAP Business Accelerator Hub.
- D. Extending SAP S/4HANA using SAP ABAP Development Workbench.

**Correct Answer: C**

**Section:**

**Explanation:**

Side-by-Side extensibility allows SAP S/4HANA to be extended using APIs and services available on SAP Business Accelerator Hub. This approach decouples customizations from the core system, enhancing flexibility and reducing the impact of updates.



#### QUESTION 4

What information does the project team need before they can correctly estimate the relative size of backlog user stories? Note: There are 2 correct answers to this question.

- A. Available project resources
- B. Definition of Ready
- C. Definition of Done
- D. Benchmark user story

**Correct Answer: B, C**

**Section:**

**Explanation:**

The 'Definition of Ready' (DoR) ensures that user stories meet predefined criteria before estimation, while the 'Definition of Done' (DoD) clarifies the completion standards. Both definitions support accurate estimations by establishing clear, mutual expectations for user stories.

#### QUESTION 5

Which estimation technique can you use in an Agile delivery approach to size the user stories during sprint planning?

- A. Detailed top-down effort estimate by the Scrum Master in story points, based on the user story complexity
- B. Relative effort estimate in Ideal Person Days that reflects the best estimate by the Project Team
- C. Product Owner's relative effort estimate that will be needed to implement and test the user story
- D. Detailed bottom-up effort estimate by the Product Owner that breaks up each story into short tasks

**Correct Answer: A**

**Section:**

**Explanation:**

In Agile practices within SAP Activate, estimation is often conducted using 'story points' to evaluate relative size and complexity. A top-down approach led by the Scrum Master ensures that all aspects of story complexity are considered, facilitating accurate, consensus-driven estimates.

#### QUESTION 6

What is Scrum of Scrums?

- A. Inspection of code and configuration prior to sprint demo
- B. Integration meeting among the various Scrum teams
- C. Scrum team led by very experienced Scrum master
- D. Alternative to regular Scrum process for a very large team

**Correct Answer: B**

**Section:**

**Explanation:**

The Scrum of Scrums is a cross-team coordination meeting, allowing teams working on interconnected deliverables to synchronize efforts, address dependencies, and manage impediments. This approach is beneficial for large projects requiring multiple Scrum teams.

#### QUESTION 7

What are the responsibilities of the product owner in release and sprint planning? Note: There are 2 correct answers to this question.

- A. Estimate the backlog user stories.
- B. Define objectives for each release.



- C. Analyze the functional and technical dependencies between user stories.
- D. Prioritize backlog user stories by business priority.

**Correct Answer: B, D**

**Section:**

**Explanation:**

The product owner's responsibilities include defining objectives for each release to align with business goals and prioritizing backlog items by business priority to ensure high-value deliverables are completed first. While the team estimates user stories, the product owner ensures clarity and prioritization.

#### QUESTION 8

Which activity helps the project team identify and add user stories to the backlog?

- A. Assessing documentation requirements
- B. Benchmarking current business processes
- C. Planning the release and sprints
- D. Conducting the fit-to-standard workshop

**Correct Answer: D**

**Section:**

**Explanation:**

The fit-to-standard workshop is a key activity in SAP Activate that involves aligning SAP standard processes with business requirements. During this workshop, the team identifies gaps and additional requirements, which are then translated into user stories and added to the backlog for implementation.

#### QUESTION 9

When working with an Agile approach, what is the minimum planning requirement expected at the beginning of the Realize phase?

- A. Sprint planning and sprint durations should be defined for the first 2 to 3 sprints.
- B. Realize phase scope, planning, and budget should be completed and final.
- C. User stories on the product backlog should be in a ready state for the first 2 to 3 sprints.
- D. Release plan and sprint ceremony guidelines should be finalized.

**Correct Answer: A**

**Section:**

**Explanation:**

At the start of the Realize phase, basic sprint planning and duration for the first few sprints should be established to ensure a smooth start. This approach supports incremental development by setting priorities and defining the immediate tasks for the project team.

#### QUESTION 10

Comparing the SAP Activate methodology with Waterfall, what activities are performed by the new project roles?

- A. Product owner to discuss schedule with the customer
- B. Scrum master to prepare the project plan
- C. Scrum master and project sponsor to define the project charter
- D. Scrum team to review best practices

**Correct Answer: D**

**Section:**

**Explanation:**

In Agile methodologies like SAP Activate, Scrum teams are responsible for reviewing and applying best practices to ensure effective solution implementation. Unlike Waterfall, where project managers control most activities, Agile teams are self-organized and collaborate on continuous improvement.

#### QUESTION 11

What technique helps a Scrum team to prioritize a large, flat backlog? Note: There are 2 correct answers to this question.

- A. Splitting the backlog into epics
- B. MOSCOW prioritization
- C. A/B testing user stories
- D. User story mapping

**Correct Answer: A, D**

**Section:**

**Explanation:**

Splitting the backlog into epics organizes related user stories into larger themes, while user story mapping helps visualize workflows, making prioritization clearer. Both techniques simplify backlog management, helping teams focus on high-value deliverables.

#### QUESTION 12

What criteria does the Scrum team use to sequence the product backlog? Note: There are 2 correct answers to this question.

- A. Length of the sprint
- B. Business priority
- C. Experience of team members
- D. Technical dependencies

**Correct Answer: B, D**

**Section:**

**Explanation:**

The Scrum team prioritizes the backlog based on business priority, ensuring that high-value items are addressed first. Technical dependencies are also considered to prevent delays and ensure smooth workflow across sprints.

#### QUESTION 13

Which of the following considerations apply when determining the project methodology? Note: There are 3 correct answers to this question.

- A. Readiness fit
- B. Organizational fit
- C. Integration fit
- D. Project fit
- E. Project Manager fit

**Correct Answer: B, C, D**

**Section:**

**Explanation:**

Determining the project methodology requires evaluating the organizational fit to ensure the methodology aligns with the company's culture, the integration fit for technical compatibility, and the project fit to meet specific project requirements. These criteria help select a methodology that supports project success.

#### QUESTION 14

What is the difference between the 'New Implementation of SAP S/4HANA Cloud, public edition' and the 'New Implementation of SAP S/4HANA, private edition' transition paths? Note: There are 2 correct answers to this question.



- A. SAP S/4HANA Cloud, private edition uses the Implementation Guide (IMG), and SAP S/4HANA Cloud, public edition uses SAP Central Business Configuration.
- B. SAP S/4HANA Cloud, private edition is only available through SAP Cloud services and with embedded implementation services from SAP.
- C. SAP S/4HANA Cloud, public edition does NOT offer built-in capabilities for extensibility, while SAP S/4HANA Cloud, private edition offers a full development environment.
- D. Upgrades of SAP S/4HANA Cloud, public edition are based on SAP timelines, and upgrades of SAP S/4HANA Cloud, private edition are based on timelines agreed upon between SAP and the customer.

**Correct Answer: A, D**

**Section:**

**Explanation:**

The 'New Implementation of SAP S/4HANA Cloud, public edition' leverages SAP Central Business Configuration for guided setup, while the private edition uses the IMG for configuration. The public edition follows a SAP-controlled upgrade schedule, whereas the private edition allows for customer-specific upgrade timelines.

#### QUESTION 15

Which of the following is part of the Explore phase in the 'New Implementation of SAP S/4HANA Cloud, public edition' transition path?

- A. Request SAP S/4HANA Cloud Development System
- B. Solution Validation and Delta Design
- C. Develop and document Enablement Strategy
- D. Fit-to-standard

**Correct Answer: D**

**Section:**

**Explanation:**

In the SAP Activate methodology, the fit-to-standard workshop is a crucial component of the Explore phase, especially in the context of the SAP S/4HANA Cloud, public edition. This workshop helps validate standard processes against business requirements and is foundational to solution design.

#### QUESTION 16

Which accelerators support the fit-to-standard workshop in the Explore phase? Note: There are 2 correct answers to this question.

- A. Quality gate checklist and quality gate guide
- B. Business-Driven Configuration questionnaire
- C. Test plan document
- D. Requirements feature in SAP Cloud ALM

**Correct Answer: B, D**

**Section:**

**Explanation:**

The Business-Driven Configuration questionnaire helps gather business requirements relevant to SAP Best Practices, while the Requirements feature in SAP Cloud ALM supports capturing requirements and gaps identified in fit-to-standard workshops. Both accelerators streamline the process of configuring the system to meet business needs.

#### QUESTION 17

Which of the following are capabilities of the test automation tool for SAP S/4HANA Cloud, public edition? Note: There are 2 correct answers to this question.

- A. Raises test defect tickets automatically
- B. Supports the creation of custom test automates
- C. Supports recording of SAP GUI-based processes
- D. Captures test results with screenshots

**Correct Answer: B, D**

**Section:**

**Explanation:**

The SAP S/4HANA Cloud test automation tool enables custom test automation creation and captures test results with screenshots for better documentation and analysis. These features enhance automated testing efficiency within SAP S/4HANA Cloud projects.

**QUESTION 18**

What accelerator can help you document the configuration definition in the Explore phase?

- A. Change request template
- B. Test plan template
- C. Data definition template
- D. Backlog template

**Correct Answer: D**

**Section:**

**Explanation:**

The backlog template is used in the Explore phase to document and track configurations and requirements identified during workshops. It serves as a reference for configuration activities and aligns with Agile practices by maintaining a structured list of needed changes and customizations.

**QUESTION 19**

Which of the following characteristics are mandatory with SAP S/4HANA Cloud, public edition? Note: There are 2 correct answers to this question.

- A. Software upgrades performed by SAP
- B. Customer data center deployment
- C. Activation of SAP Best Practices
- D. Choice of hardware vendor



**Correct Answer: A, C**

**Section:**

**Explanation:**

SAP S/4HANA Cloud, public edition is designed to have SAP-managed software upgrades to ensure consistent quality and performance. Additionally, SAP Best Practices activation is mandatory to ensure a standardized, streamlined implementation.

**QUESTION 20**

What activity do you perform during the daily stand-up meeting?

- A. Refine acceptance criteria for the sprint.
- B. Re-baseline the release plan.
- C. Demo completed features.
- D. Report showstoppers.

**Correct Answer: D**

**Section:**

**Explanation:**

The daily stand-up meeting is focused on team alignment, with members reporting any roadblocks (or 'showstoppers') that hinder their progress. This activity ensures timely identification and resolution of issues affecting sprint goals.

**QUESTION 21**

What criteria does the product owner use to sequence the backlog? Note: There are 2 correct answers to this question.

- A. Technical dependencies
- B. Duration of the sprint
- C. Complexity of the story
- D. Business priority

**Correct Answer: A, D**

**Section:**

**Explanation:**

The product owner sequences backlog items primarily based on business priority to deliver the highest value first, while also considering technical dependencies to prevent development delays. This approach optimizes the team's efficiency in delivering value.

**QUESTION 22**

Who determines the tasks that are required to complete the committed backlog items in a Sprint?

- A. Project manager
- B. Scrum master
- C. Scrum team
- D. Product owner

**Correct Answer: C**

**Section:**

**Explanation:**

In Agile methodology, the Scrum team self-organizes to determine the specific tasks needed to complete backlog items. This autonomy encourages accountability and collaboration among team members to achieve sprint goals.

**QUESTION 23**

What is the purpose of the scrum board?

- A. To show readiness of the release
- B. To visualize the resource load
- C. To visualize team progress
- D. To document the results of the fit-to-standard workshop

**Correct Answer: C**

**Section:**

**Explanation:**

The scrum board is used to visually track team progress on sprint tasks. By displaying each task's current status, it provides transparency, helping team members and stakeholders stay updated on the sprint's progress.

**QUESTION 24**

When does the Scrum team receive formal confirmation that the user stories are completed to the satisfaction of the product owner?

- A. During the sprint review
- B. During the sprint retrospective
- C. During the sprint backlog review





D. During the sprint user acceptance test

**Correct Answer: A**

**Section:**

**Explanation:**

In Agile project delivery, the sprint review is the formal event where the Scrum team demonstrates the completed user stories to the product owner and stakeholders. This is when the product owner confirms whether each user story meets the acceptance criteria and is considered complete.

#### QUESTION 25

What is the objective of using scaling Scrum techniques when coordinating large teams in complex projects?

- A. To reallocate staff to skill-based teams such as developers in one single team.
- B. To bring all specialists, such as the company legal advisors, into the Scrum team.
- C. To manage the flow of information between the project and stakeholders.
- D. To ensure alignment in architecture, configuration, and integration.

**Correct Answer: D**

**Section:**

**Explanation:**

Scaling Scrum techniques, like Scrum of Scrums, aim to ensure consistent alignment in architecture, configuration, and integration across multiple teams. This approach helps large projects maintain a cohesive structure and unified progress, especially in complex implementations.

#### QUESTION 26

How do you set up Scrum teams? Note: There are 2 correct answers to this question.

- A. As a cross-functional team covering multiple functions, like configuration, data loads, and testing.
- B. By type of work, like configuration Scrum, documentation Scrum, and testing Scrum.
- C. Based on group size, but a minimum of 12 people.
- D. Based on end-to-end processes like order-to-cash.

**Correct Answer: A, D**

**Section:**

**Explanation:**

Scrum teams are often set up as cross-functional teams with a mix of expertise (e.g., configuration, data loads) or based on end-to-end processes (like order-to-cash). These setups allow teams to work collaboratively across different aspects of the project while focusing on functional flows.

#### QUESTION 27

According to the Definition of Done, which activity must be completed for each Sprint?

- A. Configuration must be transported to the production system.
- B. Functionality must be released to the business.
- C. Refinement of user story description must be completed.
- D. The solution must be built and configured in the development system.

**Correct Answer: D**

**Section:**

**Explanation:**

The Definition of Done specifies that all work for a sprint must be completed in the development system to ensure that each increment is ready for potential release. This includes configuration, testing, and documentation,

preparing the solution for further testing and deployment.

#### QUESTION 28

What do you do during the sprint retrospective meeting?

- A. Define sprint activities and best practices with the customer.
- B. Plan future sprints with the customer.
- C. Discuss best practices with the Scrum Team.
- D. Document best practices guided by the Scrum Master.

**Correct Answer: D**

**Section:**

**Explanation:**

During the sprint retrospective, the Scrum Master guides the team in reflecting on the sprint's successes and challenges. Best practices and lessons learned are documented to improve future sprints, fostering continuous improvement.

#### QUESTION 29

Which of the following is a key characteristic of the Agile project approach?

- A. Higher business involvement in the early phases
- B. Frequent and detailed release scheduling
- C. Iterative build with frequent inspections
- D. Frequent quality gates in each sprint

**Correct Answer: C**

**Section:**

**Explanation:**

A core feature of Agile is its iterative nature, with regular inspections throughout each sprint. This approach ensures adaptability and early issue resolution, promoting continuous alignment with business requirements.



#### QUESTION 30

Which of the following tools are considered enablers for digital transformation? Note: There are 3 correct answers to this question.

- A. SAP Product Availability Matrix
- B. SAP Roadmap Viewer
- C. Software Logistics Toolset
- D. SAP Activate Community
- E. SAP Signavio Process Navigator

**Correct Answer: B, D, E**

**Section:**

**Explanation:**

The SAP Roadmap Viewer provides project guidance, the SAP Activate Community facilitates knowledge sharing, and the SAP Signavio Process Navigator offers process modeling tools. All three tools support SAP's digital transformation initiatives by streamlining project planning, collaboration, and process optimization.

#### QUESTION 31

Which of the following is the customer's responsibility in both on-premise and private cloud scenarios?

- A. Database
- B. Operating system
- C. Middleware
- D. Servers

**Correct Answer: D**

**Section:**

**Explanation:**

In both on-premise and private cloud environments, customers are responsible for maintaining physical or virtual servers. While cloud providers may manage other infrastructure components, server maintenance is generally a customer responsibility in private cloud or on-premise settings.

#### QUESTION 32

From which platform are you able to deploy a trial system within a short timeframe?

- A. SAP Learning Hub
- B. SAP Cloud Appliance Library
- C. SAP Support Portal
- D. SAP Business Technology Platform

**Correct Answer: B**

**Section:**

**Explanation:**

The SAP Cloud Appliance Library allows users to quickly deploy trial systems, enabling exploration and evaluation of SAP solutions in a ready-to-use environment. This service provides preconfigured trial instances to accelerate system setup.



#### QUESTION 33

In which of the following do you use a work item in Focused Build?

- A. Epics
- B. Sprints
- C. Waves
- D. Releases

**Correct Answer: B**

**Section:**

**Explanation:**

In SAP Focused Build, work items are assigned and managed within sprints to ensure that tasks align with sprint goals and timelines. This facilitates tracking and completion of project work in an Agile framework.

#### QUESTION 34

Which of the following tools can support you in managing requirements and software development for implementation projects? Note: There are 2 correct answers to this question.

- A. SAP Focused Run
- B. Focused Build for SAP Solution Manager
- C. SAP Cloud ALM
- D. Focused Insights for SAP Solution Manager

**Correct Answer: B, C**

**Section:**

**Explanation:**

Focused Build for SAP Solution Manager and SAP Cloud ALM provide functionalities for managing requirements, tracking progress, and overseeing software development in implementation projects. Both tools are specifically designed for project and requirements management.

**QUESTION 35**

What tool would you use for managing project tasks and Solution Documentation when implementing SAP S/4HANA Cloud, public edition?

- A. SAP Cloud ALM
- B. SAP Signavio Process Navigator
- C. SAP Roadmap Viewer
- D. SAP Transformation Navigator

**Correct Answer: A**

**Section:**

**Explanation:**

SAP Cloud ALM is the tool designed for managing project tasks and Solution Documentation in SAP S/4HANA Cloud, public edition. It supports tracking project progress, documenting configurations, and ensuring that deliverables are on track.

**QUESTION 36**

What is one of the key activities performed towards the end of the Explore phase?

- A. Setup of Solution Standardization Board
- B. Operations Planning for operational readiness
- C. Installation and setup of Sandbox system
- D. Perform configuration settings in the system

**Correct Answer: A**

**Section:**

**Explanation:**

Towards the end of the Explore phase, the Solution Standardization Board is set up to oversee governance and maintain consistency across the solution, ensuring alignment with the overall design and standards before moving to the Realize phase.

**QUESTION 37**

Which of the following best outlines the sequence of testing in the Realize phase?

- A. Data Migration String Test User Acceptance Test
- B. String Test Integration Test User Acceptance Test
- C. String Test User Acceptance Test Integration Test
- D. Integration Test User Acceptance Test String Test

**Correct Answer: B**

**Section:**

**Explanation:**

The typical sequence of testing in the Realize phase begins with the String Test, followed by the Integration Test to validate cross-functional flows, and concludes with the User Acceptance Test (UAT) to confirm system readiness from an end-user perspective.

**QUESTION 38**



You are defining the testing strategy for your project.

What would you include in a Scope of Integration test? Note: There are 2 correct answers to this question.

- A. The procedures for data migration
- B. The connectivity between database and application servers
- C. The functionality of end-to-end business processes
- D. The connectivity with other systems

**Correct Answer: C, D**

**Section:**

**Explanation:**

The Integration Test focuses on validating the functionality of end-to-end business processes and ensuring connectivity with other systems. This test type confirms that integrated systems function together as expected.

#### QUESTION 39

For which of the following products do you find a specific set of SAP Best Practices for the public sector?

- A. SAP S/4HANA
- B. SAP SuccessFactors Employee Central
- C. SAP S/4HANA Cloud, public edition
- D. SAP Ariba Supplier Management

**Correct Answer: C**

**Section:**

**Explanation:**

SAP S/4HANA Cloud, public edition includes specific SAP Best Practices for the public sector, tailored to address sector-specific requirements and compliance. These practices streamline implementation by providing pre-configured processes.

#### QUESTION 40

Which additional scope options does the strategic advisory service for cloud analytics offer? Note: There are 2 correct answers to this question.

- A. SAP S/4HANA for Central Finance
- B. Baseline package
- C. SAP Activate methodology for SAP Datasphere
- D. Extended package

**Correct Answer: B, D**

**Section:**

**Explanation:**

The strategic advisory service for cloud analytics includes a Baseline package, which provides fundamental analytics capabilities, and an Extended package, offering additional options for more comprehensive analytics support. These packages provide scalable options for organizations based on their analytics needs.

#### QUESTION 41

What can you find in the SAP Fiori apps reference library? Note: There are 3 correct answers to this question.

- A. Shortcut to the Maintenance Planner tool to establish the technical update path
- B. Related app recommendations based on your usage profile
- C. Shortcut to the Quicksizer tool to estimate hardware requirements

- D. Installation and configuration requirements for selected apps
- E. Related app-specific solution design guidelines

**Correct Answer: B, D, E**

**Section:**

**Explanation:**

The SAP Fiori apps reference library provides app recommendations, installation and configuration requirements, and solution design guidelines. It serves as a comprehensive resource for information about SAP Fiori apps to support implementation and customization.

#### QUESTION 42

What is the correct phase order of an SAP Activate project?

- A. Prepare > Explore > Discover > Realize > Deploy
- B. Prepare > Discover > Explore > Realize > Deploy > Run
- C. Prepare > Explore > Realize > Deploy > Run
- D. Prepare > Explore > Realize > Deploy > Run

**Correct Answer: C**

**Section:**

**Explanation:**

The correct phase order in the SAP Activate methodology for an SAP project is Prepare > Explore > Realize > Deploy > Run. This sequence represents the structured progression from project setup to solution deployment and operations.

#### QUESTION 43

Which of the following are workshop design principles/guidelines? Note: There are 2 correct answers to this question.

- A. Expert configuration definitions
- B. Fit-to-standard
- C. Active participation
- D. Validation by end users

**Correct Answer: B, C**

**Section:**

**Explanation:**

The fit-to-standard approach and active participation are key principles in SAP Activate workshops. Fit-to-standard ensures alignment with SAP Best Practices, while active participation engages stakeholders in solution design, ensuring their needs are incorporated.

#### QUESTION 44

Which collaboration features are available in the SAP Community? Note: There are 2 correct answers to this question.

- A. Ask questions
- B. Comment on Key Deliverables
- C. Update Key Deliverable wikis
- D. Follow community

**Correct Answer: A, D**

**Section:**

**Explanation:**

In the SAP Community, users can ask questions to seek assistance from other members and follow topics or communities to stay informed about relevant discussions. These features foster collaborative learning and engagement.

